



MELFIN CONSULT

COMPANY PROFILE



OUR SERVICES

Melfin Consult provides comprehensive secretariat support to ensure that all meetings and governance processes are managed efficiently and in compliance with statutory requirements. Our team assists boards and committees in maintaining accurate records and smooth coordination across all organizational functions.



OUR SERVICES INCLUDE:

- **Board and committee minutes taking**
- **Meeting coordination and scheduling**
- **Statutory submissions and record keeping**



CORPORATE GOVERNANCE

We assist organizations in strengthening their governance structures through tailored training, policy development, and strategic guidance. Melfin Consult helps boards and committees operate effectively and in line with best governance practices.

OUR SERVICES INCLUDE:

- Board and committee induction programs
- Board and committee training sessions
- Committee constitution drafting
- Board constitution and policy development
- Governance vetting and compliance assessment.





ELECTIONS

Melfin Consult specializes in the management and facilitation of fair and transparent elections. We provide administrative support and guidance to ensure that all election processes are conducted according to established rules and regulations.

OUR SERVICES INCLUDE:

- Annual General Meetings (AGMs)
- Body corporate elections
- Student government body elections
- Trustee elections
- SRC elections



COMPLIANCE MANAGEMENT

We assist organizations in developing and maintaining compliance frameworks that promote accountability and integrity. Melfin Consult supports clients in identifying risks, creating effective policies, and training staff to uphold compliance standards.



OUR SERVICES INCLUDE:

- Compliance management training
- Development of compliance management frameworks and policies
- Compliance management strategies and implementation



FORENSIC INVESTIGATIONS

Melfin Consult conducts independent and confidential investigations into allegations of fraud and misconduct. Our team applies a structured and evidence-based approach to uncover irregularities and provide actionable insights for resolution and prevention.



OUR SERVICES INCLUDE:

- Medical scheme and aid fraud investigations
- Procurement and supply chain fraud investigations
- Workplace-related fraud investigations



BUSINESS TURNAROUND

We help businesses navigate financial distress and return to stability through effective turnaround strategies. Melfin Consult provides expert advice and practical solutions aimed at restructuring operations and restoring long-term sustainability.

OUR SERVICES INCLUDE:

Business turnaround strategy development
Liquidations and sequestrations advisory





CONTACT INFORMATION

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